

APPLICATION TO HOST A REGIONAL CONVENTION

Date _____ Region _____

Chapter _____

Total Membership _____ Active Members _____

Dean _____

Address _____ Zip _____

Phone _____ E-mail _____

How many members serve in leadership roles within the chapter? _____

Has the Chapter hosted a previous convention? _____ When? _____

Preliminary dates requested

Do you anticipate needing a start-up loan from Headquarters? _____

On a separate sheet of paper:

a. What recitalists from your region do you anticipate using?

What clinicians (workshop presenters) from your region do you anticipate using?

What composers from your region do you anticipate using?

b. List locations in your city (churches, concert halls, etc. which can accommodate a Convention of 200-300) that you would anticipate using for the Regional Convention and their proximity to the proposed Convention hotel. If there is an organ in the building, state the builder, year, size, and type of instrument. Describe the acoustics of the room.

c. List orchestras, choral groups, etc. that you anticipate using.

d. List other attractions in the area (museums, tourist attractions, etc.).

e. In narrative format, explain why you think your Chapter could host a successful Convention.

f. Include a statement of the Chapter's overall financial resources and any reserve or endowment funds.

g. Include a budget for this year.

Proposed Convention Coordinator _____

Positions held in the AGO _____

Address _____ Zip _____

Phone _____ E-mail _____

Proposed Convention Hotel

No. of Rooms _____ Exhibit Space _____ Meeting Rooms _____

Alternative Housing?

Transportation for Convention Events

- 1. Send one copy of this form to the Councillor for Conventions.**
- 2. Send one copy of this form to your Regional Councillor.**
- 3. Send one copy of this form to the Director of the Committee on Regional Conventions.**
- 4. Send one copy to AGO National Headquarters**
- 5. Retain one copy for your records.**