

**Minutes of the Meeting of the Executive Board of the
Twin Cities Chapter of the American Guild of Organists
May 23, 2011**

PRESENT: James Callahan, Dean; Karen Flynn, Sub-dean; John Salveson, Secretary; David Geslin, Treasurer; Carolyn Diamond, Priscilla Franken, and Jane Hanson. Also present were Mike Edwins, Chaplain and Jeff Patry, professional concerns.

Excused: Tom Ferry, Dianne Jelle, Pat Kohnen, Geoff Olson, and Bill Stump.

I. Call to Order:

Dean James Callahan called the meeting to order at the offices of David Geslin.

Chaplain Edwins led us in devotion from the *Moravian Daily Texts*.

II. Secretary's Report:

Mike noted that under the roll call, it should read "Also present was."

Carolyn Diamond Karen Flynn moved to approve the minutes as amended. seconded. The motion was carried.

III. Treasurer's Report:

We are near the end of our fiscal year. If we continue as expected we will end with a deficit of approximately \$5,000.

Karen will look into the possibility of taking an offering at our closing program.

Carolyn moved to approve the treasurer's report and financial statement as presented. Karen seconded the motion. The motion carried.

IV. Committee reports:

A. Election results

The officers for the 2011 – 2012 year are:

James Callahan	Dean
Sharon Kleckner	Sub-dean
David Geslin	Treasurer
John Salveson	Secretary

The elected Class of 2014 is:

Laura Edman
Mary Newton
Kirsten Falk Uhlenberg

- B. Pipedreams Scholarship.
An audition was held and Andrew Jacob was awarded a scholarship. He is studying with Kathrine Handford.
- Priscilla suggested we showcase scholarship winners. This could be done in a press release or by including them in a Guild program.
- C. Program.
There has not been a significant change since our last meeting. A request for funds for the opening program has been submitted to the special projects committee. The rest of the season is beginning to take shape.
- D. Special Projects Committee.
The committee will be meeting before the June board meeting. Several requests have been submitted.
- E. Hospitality
The committee is ready for the June 5 event.

V. Budget for 2011-12

The board entered into a lengthy and significant discussion. Each expense item was looked at, however, we will have to trim significantly in order to pass a balanced budget.

We talked in depth about ways to cut expenses. We talked about *Pipenotes* and discussed looking at ways to trim expenses for this. Reducing the size of the publication would reduce staff and printing cost. We could also reduce the number published.

We also discussed the registrar position, cost, and job description. As far as we know, we are the only chapter that hires this position. With the advent of on-line registration through national, this position may also be reduced or reorganized.

It was noted that this discussion was not meant to be a reflection of Barb's work. She has done what we asked of her. Rather, it is a financial issue.

In our discussion, the board came to a consensus that:

- The position description for the newsletter editor needs to be edited. Jim will do this and bring it back to the board.
- We will go to a 4 page *Pipenotes* – estimating a \$3000 savings.

We will continue the budget discussion at our June meeting.

VI. Other Business

1. Jim will be meeting with people involved in the competition including Mary Newton and representatives from the Schubert Club.
2. Reprinting our brochure is about \$90.00 for 200 copies and \$160.00 for 400 copies. It was felt that we needed to print the brochure and we should go for a larger run.
3. At our next meeting we will have a report from Special Projects and we will need to finalize the budget.
4. Jim will be meeting with Sharon, our Sub-dean elect and with Tim Strand about membership.

VII. Adjournment

Our next meeting will be on Monday June 27th. We will conclude the meeting with a potluck dinner. Our new board members will be invited to attend!

Carolyn moved to adjourn. Priscilla Franken seconded the motion. The motion carried.

Respectfully Submitted,
John Salveson, Secretary